

CARRIER ROUTING INSTRUCTIONS**Northrop Grumman Systems Corporation (NGSC) – Global Procurement Services**

These instructions apply only to US domestic shipments where title passes to Northrop Grumman Systems Corporation at Supplier plant or dock, collect shipments that are consigned to NGSC, or third party shipments billed to Northrop Grumman Systems Corporation.

These instructions take precedence over any instructions that Supplier may have received in the past, and will remain in effect unless supplier is authorized to deviate from them in writing by NGSC or by other written revision to these instructions. Only the NGSC On-line Automated Supplier Information System (OASIS) <http://northropgrumman.com/suppliers> has the current version of these instructions.

NGSC reserves the right to debit Supplier's account for excessive charges relating to Supplier failure to comply with these instructions.

ROUTING INSTRUCTIONS

To obtain Routing Instructions go to SCATS® (Supply Chain Active Tracking System) at <https://www.glovill.com/scats>.

SCATS® will issue a Shipment Authorization (SA) number for each shipment.

New or first-time users can obtain a User ID for SCATS® at <http://www.glovill.com/scatslogin>.

All SCATS® questions can be answered by the Technical Assistance Center (TAC) at (925) 543-0270. TAC hours of operation are 6 AM to 5 PM Pacific time, Monday through Friday. Email: ngc_tac@glovill.com

AIR AND PREMIUM TRANSPORTATION

All air or premium transportation requires a Premium Shipment Authorization (PSA) number issued by SCATS®. Go to <http://www.glovill.com/scats> to obtain a PSA. A PSA is required before making an air or premium transportation shipment.

Premium transportation includes integrated air carriers, scheduled airlines, airfreight forwarders, or the exclusive use of vehicle.

GENERAL SHIPPING INSTRUCTIONS

1. Prepare all Products for shipment to prevent damage or deterioration with package in accordance with best commercial practices.
2. Access SCATS® (<https://www.glovill.com/scats>) for carrier assignment and/or routing instructions. SCATS® will generate all the shipping documents including the Bill of Lading. The SCATS®-generated Bill of Lading that MUST be used and cannot be replaced with Shipper-generated Bill of Lading.
3. Mark the SA number and the PSA number (if needed) on the Bill of Lading.
4. Number and mark each container with a consecutively assigned container number and with the Order number.
5. The NGSC Purchase Order number must be noted on the SHIPPING LABEL or visible on the outside of container/box. Missing PO number will delay posting receipt confirmation and payment of invoice.. PO number/line item number must be included on the Bill of Lading and Packing List.
6. Place one copy of the Packing List inside the first container and attach one copy of the Packing List to the outside of container.
7. For LTL shipments, mark the National Motor Freight Classification (NMFC) description for all material and include the NMFC item number and class number on the Uniform Straight Bill of Lading.
8. Consolidate all shipments to the same destination via surface or air on one SA number and one Bill of Lading.
9. DO NOT INSURE. Do not declare value in excess of carrier's liability.
10. If value of shipment exceeds \$5,000,000, contact NGSC buyer for permission to ship.
11. If deliveries are delinquent to schedule, NGSC may require shipment of late units per premium transportation at Supplier's expense for the premium portion.
12. Do not ship earlier than contractual ship date.
13. Quantities in excess of Purchase Order quantity may be returned to Supplier at Supplier's expense.
14. Scats is our preferred method of shipping as per WI 400-PD-11 Inbound Shipping and Freight but will make special provisions for Pre-Pay and Add shipping method.
15. Do not send product COD. COD shipments will not be accepted.

BILL OF LADING CONSIGNMENT AND FREIGHT BILLING INSTRUCTIONS

Instruct carrier (on the Bill of Lading) to bill to third party: Northrop Grumman Systems Corp (receiving or paying site name)
c/o Ryder CMS
39550 Thirteen Mile Road, Suite 101
Novi, MI 48377