

SUPPLIER SHIPPING INSTRUCTIONS

**Northrop Grumman
Systems Corp.
21240 Burbank Blvd.
Woodland Hills, CA.
91367-6675**

TO:

**Northrop Grumman
Systems Corp.
2211 West North Temple
Salt Lake City, UT.
84116-2993**

SURFACE

POUNDS	VIA
1-150	Federal Express Ground Service - 800-463-3339
151 - 10,000	Con Way 800-421-4007 or Yellow/Roadway Freight (YRC) 800-610-6500

AIR

ELECTRONIC VAN

POUNDS	VIA	INSTRUCTIONS
1-150 (2nd DAY AIR)	Federal Express (2 nd Day Air) – Freight Collect	Contact Northrop Grumman Traffic Department (818) 715-4059 OR (818) 715-4161
150-500 (2ND DAY AIR)	Contact Northrop Grumman Traffic Department (818) 715-4059 OR (818) 715-4161	
501 AND UP	Contact Northrop Grumman Traffic Department (818) 715-4059 OR (818) 715-4161	

*All overnight or priority air shipments must be pre-authorized by
Northrop Grumman Transportation & Logistics*

**see below*

Additional Costs Resulting From Failure To Follow Instructions Below May Be Debited To Your Account

GENERAL INSTRUCTIONS

Freight Charges: Ship **collect** where Northrop Grumman is responsible for the cost of freight.

DO NOT Prepay and add freight charges.

FedEx (F.O.B. supplier's facility), use the proper account number as listed below:

Woodland Hills: 09150437-5 - Salt Lake City: 084100048

Insurance - Valuation: **DO NOT** insure or declare value if Northrop Grumman is responsible for freight (F.O.B. your facility)

Classification: Describe material on bill of lading or Airbill to obtain lowest legal rate.

Marking: All packages and shipping papers must show:

- Complete "Ship To:" address
- **Purchase order number** or, if no P.O., the name and phone number of **individual** or **department** to receive material.

Packing List: A packing list must be included in or attached to the shipping container indicating the following: Vendor Name; "Ship To" Address; Quantity Shipped; Date of Shipment; Description of Material; Serial Numbers; Northrop Grumman P.O. Number; and applicable P.O. Item Number.

Note: The Northrop Grumman purchase order number **must** be referenced on **all** bills of lading.

***Problems or questions pertaining to carriers or these instructions should be directed to the Northrop Grumman Transportation & Logistics Department at (818) 715-4059 or (818) 715-4161**