



## **Supplier Cyber Security Assessment Instructional Material**

Orbital ATK has developed a Supplier Cyber Security Assessment process designed to provide a baseline of your company's current cybersecurity posture, and provide insight to your commitment to protecting Orbital ATK's and our customer's sensitive information. The Cyber Security questionnaire is aligned with industry standards and your results will be evaluated as part of a comprehensive supplier risk management process.

### **Cyber Security Questionnaire**

The purpose of the Cyber Security Questionnaire is to measure your company's current cybersecurity capability and help you understand potential actionable steps and industry security best practices to improve your cybersecurity posture. The questions directly address compliance to the requirement outlined in the [NIST SP 800-171](#) standard mandated by [DFARS 252.204-7012](#). For contracts containing this clause, contractors are required to notify the DoD CIO within 30 days of contract award of any security requirements specified by NIST SP 800-171 at the time of contract award. Completing the questionnaire will be used to help identify deficiencies against the NIST SP 800-171 requirements.

### **What is Your Action?**

Your company has been selected by Orbital ATK Supply Chain to complete this self-assessment process. You are required to complete the Cybersecurity Questionnaire. Upon completion, a report of your company results will be provided.

The Supplier Cyber Security Assessment includes the following materials:

1. Supplier Cyber Security Assessment Instructional Material (.PDF file)
2. Cyber Security Assessment Questionnaire (.PDF file)
3. Orbital ATK summary document of DFARS, FAR, and NARA Rule updates (.PDF file)
4. Navigating Unclassified Cyber/Information Security Protections Presentation (.PDF file)

Required Actions/Due Dates:

1. Acknowledge receipt of this request immediately or within 3 business days, or request a Supplier Cyber Security Assessment Questionnaire from your Orbital ATK Supply Chain contact.
2. Appoint a Cyber Security Point of Contact (POC) to complete the questionnaire.
3. Complete and return the Supplier Cyber Security Questionnaire within 2 weeks of acknowledgement of receipt.

Steps to Completing the Questionnaire:

1. Appoint a Cyber Security Point of Contact (POC) to complete the questionnaire and collaborate with the Orbital ATK Supply Chain contact.
2. Complete the Supplier Cyber Security Assessment Questionnaire.
3. Provide any other relevant documents you may have that would help in further understanding your company's Cyber Security posture, such as (3<sup>rd</sup> party assessment reports of your security program, SOC reports, etc.)
4. Return the questionnaire and any other relevant documents to the Orbital ATK Supply Chain contact.



### **Important Notes When Completing the Questionnaire**

- It is important to respond to the Supplier Cyber Security Assessment Questionnaire, accurately.
- For every question please select a “Control Maturity” level (column E).
- For every question please describe how the control is implemented or if corrective action is needed (column F).
- If a corrective action has been described, please provide an estimated completion date (column G).
- The purpose of the Supplier Cyber Security Assessment Questionnaire is to provide a current compliance assessment and provide evidence that the DFARS (NIST SP 800-171) requirements have been met, or in the case of non-compliance, that a mitigation plan is in work to meet the requirements.

### **Point of Contact (POC)**

- The Cyber Security Point of Contact (POC) is the person responsible for seeing the Supplier Cyber Security Assessment Questionnaire through to completion in a timely manner.
- Interprets the requirements of each question and can provide a clear summary of current implementation or corrective action plans and estimated corrective action timing.
- This person will communicate progress and collaborate with the Orbital ATK Supply Chain contact and may be available to discuss and questions and concerns as part of the assessment.

**Thank you for your support and continued commitment to protecting Orbital ATK’s and our customer’s sensitive information. If you have any questions regarding the Supplier Cyber Security Assessment process please contact your Orbital ATK Supply Chain contact and they will reach out to Orbital ATK Cyber Security.**