



**Northrop Grumman Corporation**  
2980 Fairview Park Drive  
Falls Church, VA 22042-4511

northropgrumman.com

November 23, 2020

Subject: Standards of Business Conduct

Dear Valued Supply Chain Partner:

Northrop Grumman has a long-standing legal and ethical conduct policy which governs the relationship between Northrop Grumman employees and our suppliers. The exchange of business courtesies may not be used to gain an unfair competitive advantage or exercise improper influence. Specifically, our Standards of Business Conduct and Company procedures generally prohibit Northrop Grumman employees from soliciting and limit employees from accepting gifts, gratuities, entertainment, or favors from suppliers at any time.

As we approach this holiday season, allow me to clarify that our policy also limits employees from accepting invitations for parties, receptions, meals, and similar functions. We believe this policy is in the best interests of both Northrop Grumman and its suppliers in avoiding any action which might create the appearance of impropriety in the Northrop Grumman/supplier relationship.

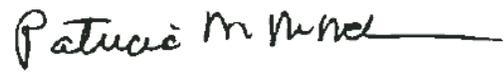
Our employees are committed to strict adherence to this policy. We ask for your cooperation in communicating this policy to all persons within your organization who interact with our Company, and request they abide by these standards when dealing with Northrop Grumman employees. Strict adherence to ethical practices is a Northrop Grumman priority and is an essential element of all of our supplier relationships. If you have questions or concerns regarding the Northrop Grumman ethics program, you may contact our Corporate OpenLine at 1-800-247-4952.

For more information regarding Northrop Grumman values, ethics and standards, please review the [Northrop Grumman Standards of Business Conduct for Suppliers and Other Trading Partners](#), noting that these Standards were recently updated to reflect our new Values, which reaffirm what is important to us:

### **Our Values**

- **We do the right thing** – we earn trust, act with ethics, integrity and transparency, treat everyone with respect, value diversity and foster safe and inclusive environments.
- **We do what we promise** – we own the delivery of results, focused on quality outcomes.
- **We commit to shared success** – we work together to focus on the mission and take accountability for the sustainable success of our people, customers, shareholders, suppliers and communities.
- **We pioneer** – with fierce curiosity, dedication, and innovation, we seek to solve the world's most challenging problems.

In closing, Northrop Grumman would like to wish you and your employees a safe and joyous holiday season.

A handwritten signature in black ink that reads "Patricia M. McMahon" followed by a horizontal line.

Patricia M. McMahon  
Vice President, Corporate Supply Chain