September 21, 2016

To: Northrop Grumman AS Suppliers

Subject: Proper Identification of Shipped Material

Dear Valued Supplier,

Be advised that all Northrop Grumman Suppliers are expected to ensure that shipped material is properly identified. As such, please ensure that as a course of normal business the following requirements are always met:

- Reference and follow the inspection checklist and purchase order (PO) documentation before shipping any item.
- All material tags are verified by the supplier against the respective authorizing contract number provided on the Purchase Order.

Please contact your Procurement representative with any questions or concerns.

Valmore E. Valiquette
Director, Procurement
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